



# Awards Nomination Guide

## Fillable Form

The Office of Surface Mining Reclamation and Enforcement has streamlined the award nomination packet. Complete the nomination form in its entirety with the most up-to-date and accurate information. In the space provided for the executive and background information, provide a 100-word or less overview to give context for the nomination. For each award, the form provides specific grading criteria to respond to along with the maximum amount of points awarded for that criteria. These responses are limited to 500 words.

For each nomination, provide links and captions for up to 3 videos and 12 photographs/graphics. Listed below are tips on how to provide the best visuals of the nominated project. Photographs, images and videos submitted as part of the nomination are subject to use by OSMRE.

## Photographs/Graphics

Submit up to 12 photos or graphics with your nomination. The photos and graphics should include the following:

- Maps and diagrams showing both the specific activity, the surrounding conditions and provide a clear understanding of the reclamation accomplishments.
- Before-and-after sequences to show the benefits of reclamation work.
- Photos documenting the progress and results of the reclamation project.

### Photo Format:

- Photos should be between three to five megapixels.
- Before and after photos should be photographed from the same location and angle to best illustrate the changes.
- Photos should be unedited and free of added graphics or time stamps.

## Videos

Submit raw, unedited video, up to 10 minutes in length, with your nomination. The video submission should include the following:

- Before/after video of the site, beauty shots, shots of innovations created.
- On-camera video of the work being performed.
- Video of the products or services that resulted from the restoration/reclamation.
- On-camera interviews of people who did the work.
- On-camera interviews with people who benefited from the work.

### Video Format:

- HD video, 1080p (or higher).
- Ambient sound only. No narration or music.
- No graphics.
- Unedited on-camera interviews to explain the project are strongly advised.
- No visible time codes.
- No date stamps.